



**Minutes of the Public Meeting of the  
Board of Directors of the Florida Public Archaeology Network**  
Video Conference (Zoom)  
28 March 2023

The Board of Directors of the Florida Public Archaeology Network (FPAN), University of West Florida, held its mid-year Board meeting on March 28, 2023, at 8:30 a.m. Central Time via Zoom video conference.

**Agenda Item I.** The meeting was called to order by Chair Dr. Greg Cook at 8:30 a.m. Central. Dr. Cook noted this is Dr. Lees' last meeting; it is a great testament to his career to finish with a Board of Directors meeting.

**Agenda Item II.** Board Members present were Dr. Gregory Cook (Chair), Marion Almy, Dr. Jim Ambrosino, Adrienne Burke, Jen Knutson, Dr. Jeffrey Mitchem, Dr. Kathryn Miyar, Dr. Matthew Reeves and Dr. John Worth. Also present were Dr. William Lees, executive officer and secretary of the Board, and Dr. Elizabeth Benchley, staff advisor to the Board. Chris Davenport was absent.

**Agenda Items III and IV.** Dr. Cook called for any additions or changes to the draft agenda. A motion was made to accept the agenda as presented (Motion 1, M/S/Approved).

Dr. Cook called for additions or changes to the draft minutes from the May 3, 2022 meeting of the Board. A motion was made to accept the May 3, 2022 minutes as presented (Motion 2, M/S/Approved).

**Agenda Item V.** Dr. Ramie Gougeon, chair of the FPAN Executive Director Search Committee, reported on the work of the committee. The Search Committee was comprised of Dr. Ramie Gougeon (UWF), Dr. Greg Cook (UWF), Dr. Jamin Wells (UWF), Emily Jane Murray (Flagler College, FPAN Northeast Region Office), and Bria Brooks (UWF FPAN Graduate Assistant). Dr. Gougeon reported that with the help of UWF Human Resources, it's been a fast and furious couple of months of work. There was a small yet robust pool of candidates. The Committee reviewed the materials provided by the applicants and prepared a short list of six people to interview via Zoom. Following these interviews, the Committee narrowed down the list to three people to interview in person. The in-person interviews were conducted the week of March 20-24. Interviewees met with the Search Committee, the CASSH Dean, and UWF Provost. They also met with the FPAN Board of Directors and FPAN Staff in separate Zoom meetings.

Following the in-person interviews, the Search Committee met Monday, March 27<sup>th</sup> to discuss the interviewees' strengths and weaknesses. They then submitted their report to the CASSH Dean who is the final hiring authority. It could be another week or two of final discussions with the selected interviewee before an announcement is made.

Dr. Gougeon noted that the opportunity to work with FPAN has been interesting and eye-opening. The structure of FPAN is quite remarkable and the new Executive Director is inheriting a robust organization.

Dr. Cook thanked the Board members who were able to attend the interviewee Zoom meetings.

**Agenda Item VI.** Dr. Matthew Reeves presented the Nominations Committee Report. The Nominations Committee was comprised of Dr. Matthew Reeves (FPAN Board Member, Nominations Committee Chair), Natalie De La Torre Salas (FPAN Southwest Region), Nigel Rudolph (FPAN Central Region), Dr. Ramie Gougeon (UWF), Sarah E. Miller (FPAN Northeast & East Central Regions), and Rachael Kangas (FPAN Central & West Central Regions). The task of the Nominations Committee was to provide recommendations of potential Board Members to fill the upcoming vacancies and to ensure more representation of the constituency on the Board. The vacancies were for an out-of-state member, an in-state member, and a lay public member. Five names were collected and contacted and they expressed interest in serving on the Board. Candidates provided cover letters and CV. The Nominations Committee recommends the following three candidates be selected for the Board positions:

- Out-of-State: Dr. Isabel Rivera-Collazo, Director, Scripts Center for Marine Archaeology; Associate Professor, UC San Diego
- In-State: Maureen Mahoney, Tribal Archaeologist, Seminole Tribe of Florida (representative nominated by the Seminole Tribe)
- Lay Public: Rep. Glenda Jenkins, Executive Director of the Gullah/Geechee Cultural Community Trust (representative nominated by Gullah/Geechee Nation)

Dr. Reeves noted the Nominations Committee further recommends the Board consider creating a new Board position for a staff-nominated candidate to represent FPAN staff on the Board.

A motion was made to accept the Nominations Committee recommendations for the three board positions as presented (Motion 3, M/S/Approved).

There was much discussion regarding the recommendation to create a new Board position for a staff member. In order to have time to research the legality of a staff member serving

on the board and to allow the new incoming Executive Director to have input, it was recommended to move this item to the next Board meeting. A motion was made to move the Nominations Committee recommendation that a FPAN staff member serve on the board to the next Board meeting agenda (Motion 4, M/S/Approved).

**Agenda Item VII.** Dr. Lees presented his last report to the Board. He thanked the Board for allowing a late mid-year meeting in order to have the Nominations Committee report on their work. The Nominations Committee had very important and transformative work; their work was thorough and staff-driven.

Dr. Lees thanked the FPAN Executive Director Search Committee for their work done in a very short timeframe and the focus on their task. He thanked the Board members who attended the Zoom meetings with the interviewees and provided input to share with the Committee and Dean.

The 2021-2022 Annual Report has been completed and will be posted online today. He thanked Nicole Grinnan for her creative work on the report.

Dr. Lees thanked the Board members whose terms expire June 30, 2023 for their service: Dr. Greg Cook, Adrienne Burke, Christian Davenport, and Dr. Jeffrey Mitchem. He introduced Dr. Katherine Miller Wolf who will fill Dr. Cook's UWF Board position.

The FPAN and Florida Division of Historical Resources Memorandum of Agreement 2022 draft was approved by the Board; it is very different from the previous MOA. It has not yet been approved by the State. Dr. Miyar noted it is still in review with their General Counsel.

Dr. Lees noted that the FPAN budget faces challenges, especially since the \$150,000 supplement was canceled. He reminded the Board that the Coordinating Center's budget also maintains a fleet of vehicles, covers the travel expenses of the Board meeting, maintenance of the FPAN website, and faces pressures from the landlord, The Historic Trust, to start paying rent. He noted that the budget and FPAN are solid, not sufficient, but solid with no threat from UWF but from inflation. Ideas to add to the budget are with grants and contracts, donors/giving, and to work within UWF for a budget request to the legislature for projects.

Dr. Lees reflected on his start with FPAN 18 years ago. The new Executive Director will come in with new ideas and he looks forward to watching their work.

### **Agenda Item VIII. Old Business**

Dr. Lees asked the Board to discuss their interest in having an in-person Board meeting in May. It will be up to the new Executive Director to determine if the budget will allow the expense, which could be approximately \$15,000. The in-person meeting has value but it is late in the year to decide. Possibilities could be a hybrid version, meet at the FAS Conference, or meet at the Pensacola Coordinating Center.

Dr. Mitchem asked about the outcome of the Mary Glowacki and Department of State lawsuit. Dr. Miyar said she did not have information other than the case was settled and closed. Dr. Lees noted that while the filing shows FPAN all through the documentation, that is not what the case was about.

**Agenda Item IX.** New Business: No new business discussed.

**Agenda Item X.** Public Comments: No public comments were made.

**Agenda Item XI.** Meeting adjourned.

Approved at the November 6, 2023 FPAN Board of Directors Meeting