



**Minutes of the Public Meeting of the
Board of Directors of the Florida Public Archaeology Network**
Video Conference (Zoom)
3 May 2022

The Board of Directors of the Florida Public Archaeology Network (FPAN), University of West Florida, held its spring Board meeting on May 3, 2022, at Noon Central Time via Zoom video conference.

Agenda Item I. The meeting was called to order by Chair Dr. Judy Bense at 9:00 a.m. Central.

Agenda Item II. Board Members present were Dr. Judy Bense (chair), Dr. Gregory Cook (vice-chair), Dr. Jim Ambrosino, Adrienne Burke, Chris Davenport, Jen Knutson, Dr. Jeffrey Mitchem, Dr. Kathryn Miyar, and Dr. John Worth. Also present were Dr. William Lees, executive officer and secretary of the Board, and Dr. Elizabeth Benchley, staff advisor to the Board. Marion Almy and Dr. Matthew Reeves were absent.

Agenda Items III and IV. Dr. Bense called for any additions or changes to the draft agenda. A motion was made to accept the agenda as presented (Motion 1, M/S/Approved).

Dr. Bense called for additions or changes to the draft minutes from the November 19, 2021 and February 24, 2022 meetings of the Board. A motion was made to accept the November 19, 2021 and February 24, 2022 minutes as presented (Motion 2, M/S/Approved).

Agenda Item V. Dr. Lees congratulated Dr. Bense on her new book. He announced that this is her last Board meeting and thanked her for her years of service to FPAN. She envisioned a statewide network to emulate the public archaeology being done locally in Pensacola, St. Augustine, the Tampa area, and elsewhere. She saw the wisdom of housing it in a state university and in state statute, and with the support of then UWF President Cavanaugh, assembled a Steering Committee to brainstorm the needed language in statute and worked to get legislative funding.

Dr. Cook, current Vice Chair, has agreed to serve the remainder of his term as Board Chair; this is through June 30, 2023.

Dr. Lees recognized and congratulated Rachael Kangas as the new Director of the Central and West Central Regions.

Dr. Lees then shared FPAN's response to the unfortunate situation at James Madison's Montpelier regarding the change in the Montpelier Board's agreement for shared governance and parity with the Descendent Community. He sent a letter to Roy Young, CEO, James Madison's Montpelier, expressing FPAN's disappointment in their actions. FPAN prepared a statement that was distributed to FPAN staff to use on social media.

He gave an update on the FPAN budget as the end of the fiscal year approaches. While anticipating finishing in the black, this was not a normal fiscal year: there have been several vacancies in the regions and travel is only recently returning to normal following the COVID pandemic travel restrictions. The upcoming fiscal year should provide a better idea of how the reduced budget really affects normal operations. He pointed out that 17 years in, FPAN remains funded at about 20% below the original 2005 appropriation and this is non-sustainable. He plans to request the restoration of the \$150,000 recently lost.

Agenda Item VI. Dr. Lees reported that Memorandum of Agreement (MOA) negotiations with Florida Division of Historical Resources' (DHR) Dr. Tim Parsons and Dr. Katie Miyar have been an easy process as they came together with essentially the same vision of what the document should be 17 years from the first. He then gave a brief history of the MOA between the University of West Florida (UWF) and the DHR. The MOA was developed by the Steering Committee in 2005; in 2006 a slight revision was made to remove the Executive Director from the Board and to create a Board Advisor position to solve issues with the Florida Open Meetings Act. In 2010, major revisions stripped much of the language related to UWF administrative procedures; these procedures became FPAN policies. In 2017, relatively minor changes were made. Now in 2022, the proposed revisions remove residual UWF administrative language—including much related to the operations of the Board which is a UWF Board. Today's MOA focuses on defining the statutory relationship between the DHR and UWF as related to programs of mutual interest.

Dr. Miyar reiterated that it was a great meeting, with everyone being on the same page. The focus is on the relationship between UWF and DHR.

Dr. Benchley asked if Section V. Availability of Funds was discussed and Dr. Lees and Dr. Miyar said it was. He will discuss with UWF's General Counsel since they put it in.

A motion was made to move forward with the revised Memorandum of Agreement (Motion 3, M/S/Approved).

Agenda Item VII. Dr. Lees and Dr. Scott-Ireton presented a report regarding Diversity, Equity, and Inclusiveness (DEI) strategies related to the Board's composition as directed by the Board at their Special Meeting of February 24, 2022.

It was recommended that the current Board not be expanded in size but instead that an allied "Council of Advisory Partners" be created. The Board of Directors would include regular voting members and the DHR liaison but not the organizational representatives (currently FAS and FAC). Also recommended is that terms of all Board members be

consistent and not be indefinitely renewable. The current three-year term with the possibility of one reappointment should be retained as the standard.

The Board should also consider whether to decrease the number of UWF members from three to two and to allow appointment of professionals from other areas of UWF such as the UWF Historic Trust, The UWF History Department (Public History, Historic Preservation), and possibly other disciplinary areas.

As a way to bring in other organizations, the Council of Advisory Partners would include organization representatives, including FAS and FAC. The representatives would be appointed by Advisory Partner organizations and would not be members of the Board of Directors. The Council would advise or make recommendations to the Board.

There was much discussion by the Board of these recommendations including a need for a Nominating Committee, reviewing term limits again, the history of the current Board composition, the number of UWF members, and keeping membership restricted largely to archaeologists.

A motion was made for Dr. Lees and FPAN staff to take the Board's input, revise the recommendations, and present a second draft for Board review (Motion 4, M/S/Approved).

Agenda Item VIII. Dr. Scott-Ireton explained the FPAN Goals and Objectives Including Key Outcomes document shared with the Board. In 2010, FPAN first developed a Strategic Plan with the process facilitated by Pandion Systems of Gainesville. In 2015, the plan was updated through a staff planning process at an annual retreat and approved by the Board. In 2020, staff again undertook a revision, which was presented to the Board at the May 2020 meeting; no action was taken. Staff continued to work on the FPAN goals, treating it as a living document that requires annual update and revision. It will be used by staff as a road map. The Board was asked to approve the Goals and Objectives with the realization that it will change. Dr. Scott-Ireton noted the goals are not numbered so that none are a priority over others.

A motion was made to approve the draft Goals and Objectives Including Key Outcomes (Motion 5, M/S/Approved).

Agenda Item IX. Sarah Miller provided an update on the Heritage Monitoring Scouts (HMS) Grant and National Estuarine Research Reserve Science (NERRS) Grant. As of Thursday, the HMS Grant has moved to the close-out phase. Now they would like to be able to share the results in a 1-page format. She introduced the NERRS Grant, a grant of \$600,000 for three years, allowing them to keep Kassie Kemp as the Data-base Manager, while they work on the Guana Peninsula project. The NERR grant culture is collegial and effective.

Agenda Item X. Dr. Scott-Ireton updated the Board on the trademark process, Shipwreck Tagging Archaeological Management Program (STAMP), and the Underwater Preserves. She recently received an email from the US Trademark Office that the FPAN logo design is approved as of May 3, 2022; the next step is registration. Texas has just signed a

memorandum of understanding to use the STAMP program while North Carolina, South Carolina, Alabama, Delaware, and Massachusetts are reviewing. The Underwater Preserves website is on hold pending approval from the state to release the domain and the filling of vacant positions at BHR.

Agenda Item XI. Each Regional Director and the Destination Archaeology Resource Center Manager updated the Board on the work they have accomplished and programs they have presented since fall.

Agenda Item XII. Dr. Ambrosino provided an update for Florida Archaeological Council (FAC). Their membership is steady; they recently changed membership levels. Their retired membership is slightly down, regular membership maintaining, and student membership is slightly up. Their Board will meet 1:00 Friday via Zoom or in person and the general membership will be by Zoom. The Stewards of Heritage Award was presented to Representative Glenda Simmons-Jenkins of the Gullah/Geechee Nation. Their Griffin Award to graduate students had no applications this year so they decided to put the \$1,500 with next year's award for a total of \$3,000 in hopes for applications. They submitted an application to RPA to be an affiliated society. They want to revisit the *Significance Volume*; it's now 20 years old. After almost 3 months, they have finally gotten the checking account back in order; it has been very involved with new regulations and a new treasurer.

Dr. Miyar reported for Bureau of Archaeological Research (BAR). Archaeology Month was very well received. They are revamping the Governor Martin House exhibit. The Historic Cemetery Bill did not pass. The fossil hunting issue is under review and discussion as some people are using it as a shield to loot archaeological sites. They've had a big turnover in staff in the underwater program; three people have left. They will advertise to fill the positions. They are working closely with the Seminole and Miccosukee Tribes.

Ms. Knutson reported that the Florida Anthropological Society (FAS) is excited to have their first in-person Annual Meeting in Miami since the start of the COVID Pandemic. Next year the meeting will be in St. Augustine. They continue to have Zoom Board meetings at the conference; they will update their bylaws to allow electronic meetings. They received the editorial letter from FPAN asking them to review the journal's guidelines and policies. They are looking for a treasurer.

Agenda Items XIII, XIV and XV. No old business items were presented for discussion.

For new business items Dr. Bense thanked everyone for their support of her as chair of FPAN.

Dr. Bense asked for any public comments; there were none.

Agenda Item XVI. Meeting adjourned.

Approved by the FPAN Board of Directors at the March 28, 2023 meeting.