



**Minutes of the Public Meeting of the
Board of Directors of the Florida Public Archaeology Network**
Video Conference
19 November 2021

The Board of Directors of the Florida Public Archaeology Network (FPAN), University of West Florida, held its mid-year Board meeting on November 19, 2021, at 9:00 a.m. Central Time via Zoom video conference.

Agenda Item I. The meeting was called to order by Chair Dr. Judy Bense at 9:00 a.m. Central. She recognized Dr. Lees as the recipient of the Society for Historical Archaeology's prestigious Carol V. Ruppe Distinguished Service Award. It is well deserved and he is in good company.

Agenda Item II. Board Members present were Dr. Judy Bense (chair), Dr. Greg Cook (vice-chair), Dr. Jim Ambrosino, Adrienne Burke, Chris Davenport, Dr. Jeff Mitchem, Dr. Matthew Reeves, and Dr. John Worth. Also present were Dr. William Lees, executive officer and secretary of the Board, and Dr. Elizabeth Benchley, staff advisor to the Board. Dr. Jason O'Donoghue attended for Dr. Kathryn Miyar, and Marion Almy and Jen Knutson were absent.

Agenda Items III and IV. Dr. Bense called for any additions or changes to the draft agenda. A motion was made to accept the agenda as presented (Motion 1, M/S/Approved).

Dr. Bense called for additions or changes to the draft minutes from the May 20, 2021 meeting of the Board. A motion was made to accept the May 20, 2021 minutes as presented (Motion 2, M/S/Approved).

Agenda Item V. Dr. Lees noted that after one year and eight months, we are still in a pandemic, working under difficult conditions, slowly able to do more in person and travel. He gave kudos to all the staff who worked on the HMS grant and stepped in to do more monitoring since the public could not be involved. In-person activities have restarted with kayak tours, volunteers in the lab, and the Destination Archaeology Resource Center reopened to the public four days a week.

The budget cut early in the fiscal year affects every aspect of FPAN. The very tight budget means less travel and more virtual programming. Travel for the May Board meeting in

person at FAS is not in the budget this year; this will be revisited when developing the next fiscal year budget.

A highlight of this fall was the very positive in-person meeting with the State Archaeologist, Dr. Kathryn Miyar, and Dr. Ryan Duggins, the State Underwater Archaeologist. Joint initiatives were discussed and will be covered later in today's meeting. A consideration of the FPAN MOA between UWF and the Department of State is to include how to evolve broader representation and greater diversity on the Board as vacancies open. In 2023-2024, several terms expire.

Agenda Item VI. Sarah Miller gave an update on the HMS Special Category Grant (2019-2021), pointing out that the Heritage Monitoring Scout program (HMS) is an ongoing project for FPAN and is now five years old. Since 2016, 2,651 HMS forms have been submitted. The final report was submitted and is available for viewing upon request.

Sarah also reported that a new three-year grant was received and has started with National Estuarine Research Reserve System (NERRS) as of October 1, 2021. She is pleased to report that Kassie Kemp will continue as the database manager on this grant.

Agenda Item VII. Dr. Scott-Ireton updated the Board on the FPAN logo trademark process in which several FPAN and program logos were submitted. The logos are pending examination and a review attorney has not yet been assigned.

Della then reported on the Shipwreck Tagging Archaeological Management Program (STAMP). This program grew out of an FPAN Graduate Assistant's Master's thesis. It is a management tool used to tag shipwreck timbers that wash up on the beach and then get moved around during storms. The tag with a QR code is entered into a database. Citizen Scientists can scan and enter in the app so the timbers can be tracked. Virginia, Maryland, and the National Park Service have adopted this program; Alabama, North Carolina, South Carolina, and Texas are reviewing. Virtual trainings are available.

FPAN is working with the Bureau of Archaeological Research (BAR) on managing the Underwater Archaeological Preserves program. FPAN will start with the *San Pedro* in the spring, providing a site plan update and biological survey. The "Museums in the Sea" website is being updated while waiting for the domain to be transferred to FPAN.

FPAN is hosting the Florida Historic Cemetery Inventory website that includes an online form to report a cemetery. Eleven forms have been submitted so far.

Agenda Item VIII. Nicole Grinnan demonstrated the new FPAN website that has been in development for the past year. The new site is energetic, fresh, ADA compliant, and is compatible with phones and tablets. She also pointed out the updated FPAN logo and font and indicated the Identity Standards Guide is being updated and should be ready soon.

Agenda Item IX. Dr. Lees covered the initiatives discussed at the November 2 meeting with DHR's Dr. Kathryn O'Donnell Miyar and Dr. Ryan Duggins (see attached).

Agenda Item X. Dr. Bense and Dr. Lees noted that the Board composition could be more diverse and representative. Several ideas were shared including periodically changing the

Advisor to the Board position, to look at organizations and not just individuals (such as tribal, Society for Black Archaeologists, etc.), and to include more lay people. Dr. Lees suggested a special meeting of the Board early in the new year to discuss in more detail.

Agenda Item XI. Each Regional Director and the Destination Archaeology Resource Center Manager updated the Board on the work they have accomplished and programs they have presented since summer.

Agenda Items XII, XIII, XIV. No old business items were presented for discussion. The new business item of calling a special meeting of the Board to discuss Board composition was added. Dr. Bense then asked for any public comments; there were none.

Agenda Item XV. Meeting was adjourned.

Approved by the FPAN Board of Directors at the May 3, 2022 meeting.

REPORT TO THE FPAN BOARD OF DIRECTORS: CURRENT AND FUTURE FPAN-DHR INITIATIVES

November 19, 2021

The following five initiatives were put forward during a meeting in Pensacola on November 2, 2021. Representing DHR were Dr. Kathryn O'Donnell Miyar and Dr. Ryan Duggins. FPAN was represented by Dr. William Lees and Dr. Della Scott-Ireton. Initiatives 1 and 2 are carried forward and are currently in progress. Item 3 was suggested by FPAN and Items 4 and 5 by DHR. These will be forwarded to FPAN regions to consider when developing annual work plans for FY 2021-22, as appropriate. Item 3 is a discussion item that may lead to action recommendations. Items 4 and 5 are action items but will require discussion between FPAN and DHR during development and implementation.

1. **Transfer of the Underwater Archaeological Preserves**, including Museums in the Sea web presence, to FPAN. This is currently in process but will take additional time to complete and for operation within FPAN to become normalized. FPAN and DHR have agreed to the process for transfer, and FPAN is working with its web consultant to reimagine Museums in the Sea based largely on existing content.
2. **Unrecorded cemeteries initiative**. This initiative restarted a program requested several years ago by BHP to assist in outreach for the identification and recording of cemeteries not currently in the Florida Master Site Files. Following passage of the statute relating to Abandoned Cemeteries (creating the Abandoned African-American Cemeteries Task Force), FPAN has assisted with the preparation of promotional materials (website and on-line forms) and FPAN staff are available to follow-up when a cemetery not in the FMSF is reported by the public.
3. **Review and discuss the various stewardship programs** offered by FPAN (HMS Florida, HADS, SSEAS, STAMP, CRPT) and BAR (Site Stewardship Agreement, Stewardship Volunteer Program, Sitewatch Program) for integration and overlap. A related topic for discussion is the effective use of citizen scientists (stewards, volunteers, community) to help address the growing threat to archaeological sites from the climate crisis.
4. **Develop a proactive plan to address the illegal use of metal detectors** in Florida through education to the public (social media), land managers, and tourism agencies and bureaus. Related is to develop content promoting the proper use of metal detectors in archaeological research to counter content that focuses on use for private gain.
5. **Develop a program to promote state collections-based research** by graduate students, faculty, and others.